

Highland View Elementary School PTA Volunteer Interest Survey

Parent Name:

Child's Name:

Teacher / Grade:

When and How Should We Contact You:

Please check the boxes of what you are interested in doing this year and your availability.

In-classroom interaction with students

- | | |
|---|--|
| <input type="checkbox"/> Reading with children
<input type="checkbox"/> Math support
<input type="checkbox"/> Writing support
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Helping during center time
<input type="checkbox"/> Assistance with special projects |
|---|--|

Administrative Assistance

- | | |
|--|--|
| <input type="checkbox"/> Answering the phone
<input type="checkbox"/> Make copies
<input type="checkbox"/> Color, stencil, cut or assemble items
<input type="checkbox"/> Helping to organize supplies and materials such as books, games, crafts
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Stuffing folders
<input type="checkbox"/> Filing papers
<input type="checkbox"/> Updating bulletin boards |
|--|--|

Activities From Home

- | | |
|---|--|
| <input type="checkbox"/> Research ex: field trips
<input type="checkbox"/> Organizing materials
<input type="checkbox"/> Color, cut or assemble projects at home
<input type="checkbox"/> Gather information on topics
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Assist with book orders
<input type="checkbox"/> Contact class parents with needs/class updates
<input type="checkbox"/> Organizing class parties |
|---|--|

Outside Classroom

- | | |
|--|--|
| <input type="checkbox"/> Chaperone on field trips
<input type="checkbox"/> Lunch / Recess Volunteer
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Take pictures at events for end of year scrapbook |
|--|--|

Please Indicate Best Days and Times that You Can Volunteer

	Monday	Tuesday	Wednesday	Thursday	Friday
Yes / No					
Best Time					
Home or HVES					

Please return to the PTA Drawer

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Volunteer Interest Survey**

Share Your Special Skills and Talents

We are lucky to be part of such a diverse and talented community. Please share with us your talents and skills by checking the boxes below that best describe your interests /skills.

Computer Skills

- Graphic Design
- Excel
- Word
- Power Point

Crafts

- Artwork
- Sewing
- Drawing
- Painting

Languages Spoken

- Describe _____

Music/Arts

- Instrument:
- Painting
- Photography

Organizing Events/ Parties

- Event Planning
- Baking
- Calling Volunteers
- Cooking
- Making Decorations
- Shopping (i.e. Costco)

Sports

- Baseball / Softball
- Basketball
- Soccer
- Running
- Football
- I like coaching / organizing teams

Other Areas of Interest:

Professional Skills:

- Accounting
- Activist
- Advertising
- Architecture
- Business planning
- Construction
- Cooking / Catering
- Communications / PR
- Corporate management
- Database Development
- Database Maintenance
- Education
- Engineering
- Environmental Science
- Financial planning
- Fundraising
- Gardening / Horticulture
- General Contracting
- Grant writer
- Healthcare professions
- Specialty:
- Human resources
- Insurance:
- Interior design
- Landscaping
- Legal:
- Lobbyist / Advocate
- Management consulting
- Marketing
- Nonprofit
- Real estate
- Risk management
- Scientist
- Special event planning
- Social work
- Sound Technician
- Volunteer management
- Web/Internet design
- Writer
- Other:

Please return to the PTA Drawer